

**Fayetteville Technical Community College**  
**SYLLABUS**  
**Fall 2020**

**Course:**

Course Title: Elementary Spanish I

Prefix and Section Number: SPA 111-0003

Day(s) and Time(s):	M	10:00AM	10:50AM	ATC	211
	W	10:00AM	10:50AM	DED	VIRT
				DED	INET

Delivery Method: Face-to-Face with Online Components

Class Begins: August 17, 2020      Class Ends: December 12, 2020

**Class Hours: 3      Lab Hours: 0      Clinic Hours: 0      Credit Hours: 3**

**To Contact the Instructor:**

Instructor: Gabriel Mena

Office Location: HOS 611D

Office Hours: M 11AM-1PM, T-W 12PM-1PM TH 8:30AM-09:30PM

Phone: (910)678-8546

Email: menag@faytechcc.edu

**Course Description:**

This course introduces the fundamental elements of the Spanish language within a cultural context. Emphasis is placed on the development of basic listening, speaking, reading, and writing skills. Upon completion, students should be able to comprehend and respond with grammatical accuracy to spoken and written Spanish and demonstrate cultural awareness. This course has been approved to satisfy the Comprehensive Articulation Agreement general education core requirement in humanities/fine arts.

**Course Prerequisites:**

None

**Course Co-requisites:**

None

**Course Objectives:**

At the completion of this course, the student will have:

1. At the successful completion of this course, the student will be able to:

2. -Demonstrate listening comprehension by interacting with the instructor in Spanish and by responding to spoken and recorded materials.
3. -Demonstrate an ability to speak and comprehend spoken Spanish by participating in conversational activities.
4. -Write in Spanish, using the vocabulary and grammatical structures studied. - Demonstrate a grasp of correct pronunciation and intonation.
5. -Demonstrate some knowledge of Hispanic civilization and culture.

### **Required Textbook and Companion Homework Site:**

Information about the [FTCC Bookstore \(opens in new window\)](https://bookstore.faytechcc.edu/) [URL: <https://bookstore.faytechcc.edu/>] is available on the FTCC college website. To make textbook purchases online, select “Textbook Lookup” on the FTCC Bookstore web page.

#### **Textbook:**

Blanco, José. **Portales**. Boston, MA: Vista Higher Learning, 2016. 978-1-68004-195-8

This can be purchased through the FTCC bookstore as part of a package containing all of your required materials for this course. Students who prefer can order the text from the publisher directly at <http://www.vhlcentral.com>.

#### **Other Required Materials/Software:**

The recommended browsers are Mozilla Firefox, Google Chrome, and Safari in the most updated version.

Microsoft Office 365 (Office 2016) is available to currently enrolled students at FTCC. The Microsoft Office 2016 app is available for download on up to five (5) computers and/or mobile devices. Direct link to download Office 365: [https://login.microsoftonline.com \(opens in new window\)](https://login.microsoftonline.com).

Username: FTCCWebadvisorLogin@ad.faytechcc.edu (example: Smithj1234@ad.faytechcc.edu). Password: Active Directory (WebAdvisor) password (if you have not created an Active Directory password, you will need to do this first).

Blackboard Technical Support is available at any time, seven days a week by calling 1-888-829-9660. Assistance on specific trouble-shooting topics are found at [Blackboard Help Online \(opens in new window\)](https://help.blackboard.com/Learn/Student) [URL: <https://help.blackboard.com/Learn/Student>].

Students will need access to the Vistas website at <http://www.vhlcentral.com>. For this, they will require an access code. The text package from the FTCC bookstore includes

this code, but it can also be purchased from the publisher at <http://www.vhlcentral.com>. If you purchase the code from the publisher, please make sure you purchase the Supersite Plus Code. This code includes access to all areas of the Vistas website. Of course, students in face-to-face sections will also want paper and writing implements for taking notes in class. Programs which students may find useful include Microsoft Word, Adobe Reader, and a web-browser (such as Internet Explorer, Mozilla Firefox, or Google Chrome.) Students will need to be able to type. Students will also need audio capabilities so that they can hear recorded activities. Students will need a recording device (microphone) to be able to complete some of the homework activities. Students will need to be able to use Blackboard and student email to communicate with the instructor.

**Grading Scale:**

Numerical Grade	Letter Grade Equivalent	Grade Point Equivalent
90 - 100	A - Excellent	4 grade points per credit hour
80 - 89	B - Good	3 grade points per credit hour
70 - 79	C - Average	2 grade points per credit hour
60 - 69	D - Below Average	1 grade point per credit hour
0 - 59	F - Failure	0 grade point

**Course Requirements/Methods of Evaluation:**

Categories	Weight
Participation and Attendance	5%
Vistas WebSAM/Homework (Online Homework)	30%
Chapter Tests	40%
Vocabulary Quizzes	15%
Final Exam	10%
Total	100%

**Departmental Policies:**

**Make-up Policy:**

Late academic work submission procedures are as follows:

1. Academic assignments and projects are due by the scheduled/published dates.
2. In general, there is a 10-point penalty for each business day that an assignment or project is late. For example, if the maximum number of points you can earn on an assignment or project is 100 points, 10 points will be deducted from your grade for each business day your assignment or project is late. If your assignment is due on Tuesday and you submit on Wednesday, the highest

possible grade you can earn is a 90. With each additional day late, there is a 10-point reduction in the grade for this example. Assignments may be submitted no more than one week late without prior approval from your instructor.

3. No late work will be accepted after the 90 percent date of the term without an incomplete grade approval from your instructor.
4. Certain course activities may not be eligible for late submission after the conclusion of the week, module, or unit. These include, but are not limited to, discussion boards, quizzes, and exams.
5. We know that extenuating circumstances can sometime interfere with timely submission of your work. Be sure to tell your instructor right away if you are going to be late with a submission.
6. Extenuating circumstances include, but are not limited to, personal/family member hospitalization, family member death, a severe weather event, a natural disaster, and an active military situation that prevents timely submission of work. Computer-related issues, internet connectivity, and account blocks are generally not considered extenuating circumstances.
7. You may request an extension or alternative arrangement, preferably prior to the due date, but your request does not automatically result in a waiver of the due date or of the penalties for late submissions. Your instructor may also require you to provide documentation of the reason. If your instructor determines that an extension is warranted, they will provide you with the expectations for your submission.

### **Course Concerns/Grade Appeals:**

Students have the right to inquire about academic issues or other concerns related to the classroom environment. Inquiries should be directed to the following persons in the following order:

#### **Course Instructor:**

Name: Gabriel Mena

Phone: (910) 678-9794

Email: menag@faytechcc.edu

#### **Department Chair:**

Name: José Cruz

Phone: (910) 678-8546

Email: cruzj@faytechcc.edu

#### **Division Chair:**

Name: Antonio Jackson

Phone: (910) 678-0058

Email: [jacksonal@faytechcc.edu](mailto:jacksonal@faytechcc.edu)

**Dean:**

Name: Antonio Jackson

Phone: (910) 678-0058

Email: [jacksonal @faytechcc.edu](mailto:jacksonal@faytechcc.edu)

**Americans with Disabilities Act (ADA):**

FTCC facilitates the implementation of reasonable academic accommodations, including resources and services for students with disabilities, chronic medical conditions, a temporary disability, or other health related conditions resulting in difficulties with accessing learning opportunities. All accommodations are coordinated through the Disability Support Services Office located in the Tony Rand Student Center, Room 127, or call 910-678-8349 or 910-678-8559. Please contact the [Disability Support Services Office \(opens in new window\)](https://www.faytechcc.edu/campus-life/accessibility/) [URL: <https://www.faytechcc.edu/campus-life/accessibility/>] as early in the semester as possible.

**Title VI, VII, and IX Non-Discrimination Statement:**

FTCC does not practice or condone discrimination in any form against students, employees, or applicants on the grounds of race, color, national origin, religion, sex, age, disability, or political affiliation. FTCC commits itself to positive action to secure equal opportunity regardless of those characteristics.

FTCC supports the protection available to members of its community under all applicable federal laws, including Title VI and VII of the Civil Rights Act of 1964 and 1991, Title IX of the Educational Amendments of 1972, Sections 799A and 845 of the Public Health Service Act, the Equal Pay and Age Discrimination Acts, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and Executive Order 11375. For more information, please visit the [Title IX and Equal Opportunity \(opens in new window\)](https://www.faytechcc.edu/title-ix-equal-opportunity/) [URL: <https://www.faytechcc.edu/title-ix-equal-opportunity/>] page on the FTCC website.

**Syllabus/Schedule Changes:**

This syllabus may be changed at the instructor's discretion, with proper notification to students. Any changes will be promptly noted in Announcements and emailed to the student's FTCC student email account.

## Outline of Instruction

Module	Topic	Activities and Assignments	Due Dates
<b>Week One:</b>	Introducción Pronunciación Contextos 1	Textbook VHL tutorials	Class activities Homework
<b>Week Two:</b>	Vocab Quiz 1 Estructuras 1.1 Estructuras 1.2	Textbook VHL tutorials	Class activities Homework
<b>Week Three:</b>	Estructuras 1.3 Estructuras 1.4	Textbook VHL tutorials	Class activities Homework
<b>Week Four:</b>	Recapitulación Test Review Test Chapter 1	Textbook VHL tutorials	Class activities Homework
<b>Week Five:</b>	Contextos 2 Pronunciación Vocab Quiz 2 Estructuras 2.1	Textbook VHL tutorials	Class activities Homework
<b>Week Six:</b>	Estructuras 2.2 Estructuras 2.3	Textbook VHL tutorials	Class activities Homework
<b>Week Seven:</b>	Estructuras 2.4 Fotonovela Comunicación	Textbook VHL tutorials	Class activities Homework
<b>Week Eight:</b>	Recapitulación Test Review Test Chapter 2	Textbook VHL tutorials	Class activities Homework
<b>Week Nine:</b>	Contextos 3 Pronunciación Estructuras 3.1	Textbook VHL tutorials	Class activities Homework
<b>Week Ten:</b>	Vocab Quiz 3 Estructuras 3.2 Estructuras 3.3	Textbook VHL tutorials	Class activities Homework
<b>Week Eleven:</b>	Estructuras 3.4 Recapitulación Test review Test Chapter 3	Textbook VHL tutorials	Class activities Homework
<b>Week Twelve:</b>	Contextos 4 Pronunciación Vocab Quiz 4 Estructuras 4.1	Textbook VHL tutorials	Class activities Homework
<b>Week Thirteen:</b>	Estructuras 4.2 Estructuras 4.3 Estructuras 4.4	Textbook VHL tutorials	Class activities Homework
<b>Week Fourteen:</b>	Recapitulación Test review	Textbook VHL tutorials	Class activities Homework
<b>Week Fifteen:</b>	Test Chapter 4	Textbook	Test
<b>Week Sixteen:</b>	Repaso final Examen Final	Textbook	Class activities

